

**The Garden Project** was started in 1982 by early organizers of the **Greater Lansing Food Bank** who wanted to create a longer term solution to the problem of hunger and to promote gardening as a vehicle for community development. Our goal is to cultivate connections so that all community members can have access to fresh healthy foods through gardening opportunities. Since its initiation, the Garden Project has grown to support a network of nearly 530 community gardeners and over 430 home gardeners by providing access to land, how-to education, free seeds and plants, tool lending, a networking hub and more. **We are currently seeking a Community Garden Assistant for the upcoming 2014 fall season.**

**Position Title:** Community Garden Assistant (Garden Project)

**Number of applicants currently being accepted:** 1

**Hours per week:** Between 10-20 hours.

**Day & times required:** Both 9-5 business hours & evening and weekend obligations are to be expected.

**Responsibilities:** Community Garden Assistants will work directly with Garden Project staff on a variety of tasks throughout our gardening season. Duties include:

- Leading community volunteer work days to support low-income and community gardeners.
- Assisting staff with garden support and fall clean-up projects and organizing tools, seeds, and other resources at the Garden Project Resource Center (located on the Eastside of Lansing)
- Publicizing and supporting local garden efforts through social media, brochures, flyers, and other media outlets
- Writing/editing informational and educational print and web-based materials
- Assist in documenting Garden Project programs and sites. Conduct gardener interviews to produce a documentary piece and community profile
- Supporting volunteer efforts such as coordination, outreach, and recruitment as well as increasing efficiencies within the greater program

**Qualifications:**

- Knowledge of gardening is helpful but not required.
- Ability to work with a diverse range of people of various social, cultural, economic, and ethnic backgrounds while maintaining a positive attitude.
- Interest in community-embedded development work.
- Demonstrated ability to follow direction and work independently.

**Transportation/Location information:** Our office is located by the airport on the north side of Lansing. Travel to our eastside Resource Center and various gardens throughout Lansing is required. Personal transportation is not necessary but ideal.

**To apply please send resume and cover letter with start and end dates to:**

Julie Lehman, GLFB Garden Program Coordinator: [julie@greaterlansingfoodbank.org](mailto:julie@greaterlansingfoodbank.org)



This position is intended to give the reader a general idea of the overall purpose and the main activities and responsibilities that are intrinsic to the position. While the description is intended to be representative, it is not intended to be limiting.